



# Queenswood High School

205-5 Montpelier Street, Unit 205 Brampton, ON L6Y 6H4  
Phone: +1 866-983-192, Email- [info@queenswoodschool.com](mailto:info@queenswoodschool.com),  
[www.queenswoodschool.com](http://www.queenswoodschool.com)

## **Application Fee:**

A non-refundable CDN \$300.00 application fee is required for all international students who wish to seek admission to Queenswood High School. This fee covers all costs associated with the assessment and processing of the application, including phone interview (if required) and issuing letter of acceptance (if successful). Application fee can be paid by wire transfer, money order, and certified cheque; but, not by credit card. If paying by wire transfer, the student's name must be clearly mentioned. The banking information is provided below:

Institution Number:		Bank Details
Transit Number:		
Account Number:		
Swift Code:		
Routing Number (ABA)		

## **Cost of study for international students (2020--2021)**

Application Fee (one-time only & non-refundable)	<b>\$300.00</b>
International Student Tuition Fee Health Insurance (mandatory)	<b>\$9000</b> per school year, It is the student's responsibility to meet all the other costs associated with attending the Queenswood High School (for example school books and supplies, special course materials, resource fees and other activities)



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## **Documents Required For Registration:**

Documents can be sent via courier or regular/registered mail or electronically by email. Send only self-attested copies of all the required documents. Do not send originals as Queenswood High School will not be responsible for any loss of documents in the mail.

## **DOCUMENTS CHECK LIST:**

- REGISTRATION FORM, DULY FILLED AND SIGNED BY THE STUDENT AND PARENT/S.
- Two (2) Passport size photographs
- Student transcripts or reports for the past two years
- Two Reference letters from teachers at the most recently attended schools
- Copy of current and valid passport

## **LETTER OF ACCEPTANCE:**

Once all the documents are received, along with the application fee, your application will be processed and the decision would be conveyed to the student/parents within a week. On the acceptance of the documents, a letter of acceptance (LOA) will be issued. Please submit the Letter of Acceptance to the Canadian Embassy to facilitate your application for a study permit for onsite study. The full tuition fee must be paid after the visa has been issued by the Canadian Embassy. To renew the student visa/ study permit, students will be required to obtain "Letter of Acceptance" every year.

## **STUDENT VISA/ STUDY PERMIT :**

All students wishing to attend Queenswood High School would be required to obtain Student Visa and Study Permit. Any student who does not have a valid student visa/ study permit, or has not been able to renew the student visa/ study permit will not be allowed to attend the school. To renew the student visa/ study permit, students are required to obtain "Letter of Acceptance" from Queenswood High School every year.

Please refer to the Canadian Citizenship and Immigration website for a complete outline of the requirements and policies for study in Canada: [www.cic.gc.ca](http://www.cic.gc.ca).

## **LEGAL CUSTODIAN (GUARDIAN)**

Queenswood High School is a day school. A custodianship agreement which is available directly from the government website at [www.cic.gc.ca](http://www.cic.gc.ca). Or Queenswood High School must be signed and submitted to school prior to the beginning of the school year.

## **HEALTH INSURANCE**

Health insurance is mandatory. Health insurance for the first year is already included in the tuition fees.

## **IMMUNIZATION RECORDS (TRANSLATED INTO ENGLISH)**

Immunization records are required by Peel Public Health. Students who are accepted must submit proof of immunization. A photocopy of immunization records in the student's native language is not acceptable. These must be translated into English and notarized.



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## FREQUENTLY ASKED QUESTIONS (FAQS)

Q: Is the application fee refundable?

A: No, application fee is non-refundable.

Q: Is tuition fee refundable?

A: Yes, tuition fee would be refunded, excluding the non-refundable fee of \$2,500.00 plus \$50.00 wire transfer. To obtain a refund, the student must provide:

1. Copy of the granted Student Visa from Citizenship and Immigration Canada, and
2. A signed and written refund request by the parent/s with the name and address of the recipient of the cheque.

**The following policy applies when a student withdraws from Queenswood High School after fees has been paid. If you cannot attend for other reasons than visa or immigration:**

1. You will receive two-thirds (2/3) refund of the tuition fee, if you withdraw *prior to the commencement of classes* as per the Duration of Study (program) dates on the letter of acceptance.
2. You will receive half (1/2) refund of the tuition fee if you withdraw *any time within 30 calendar days from the start of the program* as per the Duration of Study (program) dates on the letter of acceptance.

**There will be no refund of the tuition fee in the following circumstances:**

1. If the student is found in violation of school regulations and asked to withdraw from the school.
2. If false medical information was given or any medical conditions were not disclosed.
3. If a student arrives late, there will be no refund for the time period missed.
4. If any international student becomes a landed immigrant during the course of study, the reduced fee rates shall be applicable in the next term.

Q: What are the different admission options available?

A: Most students attend the full academic year, beginning from September to June. Students can, however, also get enrolled during Term I (September – December) or Term II (February – June).

Q: If accepted for the full year, when should the student arrive?

A: Students need to arrive at least 2 weeks in advance before the start of the academic year for the purpose of registration, orientation and a formal assessment.

Q: Do I need a custodian (guardian) if I am 18 years old?

A: Yes. All students at Queenswood High School must have a custodian (guardian), regardless of age. Those attending secondary school will normally require a custodian.



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Q: What is the minimum level of English required to attend Queenswood High School? A: Students must have a minimum ability to read, write and converse at the level of an Ontario Middle School student; this will be determined by the pre-assessment test(s) and interview. All students who are offered admission to the ESL Program will be enrolled in two English courses.

Q: Are IELTS or TOEFL scores required for admission?

A: No. However, you may submit these test scores, if completed, to strengthen the student's application.

Q: What are the school timings?

A: Classes begin at 09:00 am, and end at 04:00 pm

Q: Does Queenswood High School offer summer school?

A: Yes, the summer school (July to August) offers students the opportunity to take all credit courses at various grade levels.

## ***DO I NEED A STUDY PERMIT TO STUDY IN CANADA?***

### **Citizenship and Immigration Canada**

Reference site: <http://www.cic.gc.ca/english/study/study-who.asp>

### **Studying in Canada: Study permits—Who can apply**

Reference site: <http://www.cic.gc.ca/english/study/study-who.asp>

### **Studying in Canada: Study permits—Minor children**

Reference site: <http://www.cic.gc.ca/english/study/study-minors.asp>

### **Studying in Canada: Work permits for students**

Reference site: <http://www.cic.gc.ca/english/study/work.asp>

# QUEENSWOOD